झारखण्ड ग्रामीण बैंक
JHARKHAND GRAMIN BANK
Scheduled Bank Owned by Government

Letter No: HO/Audit/29/25-26 **Date:** 12.02.2026

NOTICE

EMPANELMENT/ENGAGEMENT OF RETIRED OFFICERS FROM BANK AS CONCURRENT AUDITORS ON CONTRACT BASIS

Jharkhand Gramin Bank is inviting applications from Retired officers of Bank for the post of concurrent auditors on contract basis, details of which are as under:

1) Name of the Post - Concurrent Auditor
2) Nature of Post - On contract.
3) Region - Singhbhum,Gumla,Palamau,Hazaribag,Giridih,Deoghar,Godda
4) District- All Districts in Jharkhand except Ranchi and Khunti Districts

TERMS OF APPOINTMENT (FOR RETIRED OFFICER FROM BANK)

ELIGIBILITY

i) The applicant Officers of **Scale II to V** should have retired from Scheduled public sector commercial Bank's including Regional Rural Bank's Service and not under voluntary retirement Scheme or Exit Option Scheme, without any major penalty imposed on him during the five years of his service in the Bank immediately preceding the retirement date.

ii) There should not be a gap of more than three years as on 28.02.2026 from the date of retirement of the officer. Officers retired from Bank's services as on 28.02.2026 will be eligible for applying the post.

iii) The period of engagement of these Ex-Officials will be for a period of three years' subject to annual review and renewal of arrangements. However, the engagement of an Ex-official will be terminated if he attains 65 years of age or 03 years completed during the period of engagement whichever is earlier. The arrangement may be terminated at any time by giving 30 days' notice by the Bank.

iv) The applicant should be well experienced in operation of the Bank preferably be from audit background.

TERMS OF APPOINTMENT

1. The monthly remuneration of the auditors will be as under (either of A or B)

(A) Remuneration of Concurrent Auditors on Monthly Basis.

For Scale II & III Officers – Rs. 35000/- per month (All inclusive)
For Scale IV & V Officers - Rs. 40000/- per month (All inclusive)

i) 15 days' leave will be allowed for every financial year of engagement or on pro rata basis for part thereof. Carrying forward of leave to next financial year or encashment of leave will not be permitted.

ii) HRA or Leased rent will not be paid

iii) Conveyance allowance/travel allowance will be paid on actual expenses basis by public transport, if the Branch falls beyond 50 km radius from linked Branch/Regional Office/Head Quarter.

(B) Remuneration of Concurrent Auditors on Day Basis (Payment will be made only on the working day on which the work is performed)

i)

S.No	Retired Officers (Concurrent Auditors)	Payment daily
1	Officers Scale- II & III	Rs. 1700/-
2.	Officers Scale- IV & V	Rs. 1900/-

ii) Branch visiting lump sum amount will be paid to the retired officers on the basis of distance covered by them. The details are as under: -

S.No	Distance	Amount
1	0-50 km	Rs. 200/-
2	51 to 200 km	Rs. 600/-
3	Above 201 km	Rs. 800/-

iii) HRA or Leased rent will not be paid

Concurrent Auditors can select only one option for Remuneration (either A or B).

PAYMENT TERMS:

Remuneration will be paid subject to deduction of TDS as applicable from time to time as per the Income Tax rules.

2.The application forms will have to be submitted in prescribed format to the Head IAD of Jharkhand Gramin Bank at the following address **on or before 15.03.2026.**

Address: Jharkhand Gramin Bank
Head Office, Zila Parishad Market Complex, 3rd Floor,
Kutchery Chowk, Ranchi – 834001, Jharkhand, India
Mail ID :- hoaudit@jrgbank.bank.in ,headiad@jrgbank.bank.in

3. "Application for empanelment for Concurrent Audit" should be mention on the envelope.

4. The appointment will be based on a selection process to be approved by the audit committee of the Bank.

The application form, terms & conditions and other details may be obtained from web site of the Bank (https://jrgbank.bank.in) and Head Office or any Regional Office of the Bank at the following addresses: -

1)	The Head IAD Jharkhand Gramin Bank Head Office Zila Parishad Market Complex, 3rd Floor, Kutchery Chowk, RANCHI – 834001 (JHARKHAND)		
2)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-II) Singhbhum Region, Ward no.10, Archana Tower 2nd Floor, Dimna Road, Mango, Jamshedpur	3)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-III) Gumla Region, Jashpur Road, Baraik Mohallah, GUMLA - 835207

4)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-IV) Palamau Region, Church Road, Daltonganj, DALTONGANJ- 822101	5)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-V) Hazaribagh Region, Guru Babban Complex, Shiv Mandir Chowk, (Korrah), HAZARIBAGH - 825301
6)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-VI) Giridih Region, Kali Manda Road, Barganda,, GIRIDIH – 815301	7)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-VII) Deoghar Region, Nand Ganga Bhawan Gita Devi DAV School, Caster Town, Pandit Sunder Lal Mishra Road, DEOGHAR - 814112
8)	The Regional Manager, Jharkhand Gramin Bank Regional Office (Region-VIII) Godda Region, Guljarbagh, Godda, GODDA - 814133		

Sd/-
General Manager
Admin

FORMAT FOR APPLICATION

Annexure -B

S.NO	Particulars	To be filled by the applicant
1.	Name	
2.	Date of Birth & Age	
3.	PF Index No.	
4.	Presently Domiciled at	
	Address for communication	Permanent Address
5.	Contact Numbers: (A) Landline with STD Code (B) Mobile No. (C) Alternate Mobile No.	
6.	Email ID	
7.	Education Qualification	
8.	Date of Retirement from the Bank Service	
9.	Retired from which Bank	
10	Designation/Grade at the time of retirement	
11	Assignments held during the last 10 years of service in the bank	1. 2. 3. 4. 5.
12.	Experience in handling Credit and experience as Credit Auditors/RFIA Auditors/Concurrent. Auditors in the Bank (Applicants can provide details in a separate Attachment, in case the space is not adequate)	
13.	Preferred Region & Districts (Indicate Preferred Region 2 to 8) (Singhbhum, Gumla, Palamau, Hazaribag, Giridih, Deoghar,Godda)	
14	Remuneration – Either of A or B	

Place :- Signature:-
Date:-

The Following Documents are to be attached with the application form:
1.Two recent passport size photographs of the applicant
2.KYC of the applicant
3.Proof of date of retirement from Bank's Service
4. Any other relevant documents.
5.All enclosures must be attested as true copy under signature of the applicant.